

DEMONSTRATE THE ABILITY TO PREPARE APPLICABLE PORTIONS OF THE CAPF 104

CONDITIONS

You are the Air Operations Branch Director on a mission, and need to brief aircrews for sorties.

OBJECTIVES

1. To understand how to prepare a CAP Form 104.
2. To evaluate the completeness of the CAP Form 104 when briefing or debriefing aircrews.

TRAINING AND EVALUATION

Training Outline

1. The Mission Flight Plan/Briefing Form CAP Form 104 provides the aircrew information required for the assigned personnel to complete their mission. The form provides mission base staff the information that they need upon the completion of the sortie. The Air Branch Director, usually through briefers and debriefers, is ultimately responsible for the completeness and accuracy of the Form 104. During the briefing prior to the sortie check the following points.

a. Initially the aircrew will start the form by completing the aircraft and aircrew portions. Check this section during briefing to ensure completeness.

b. Ensure all parts on the front side of the form are covered in the briefing and that correct annotations are made to the form. If an item is not applicable in the briefing, note so on the form. Provide the aircrew with as much information as possible.

c. This side of the form is important to both the aircrew and the mission staff as it confirms the where and the when of the sortie. Where exactly was the sortie planned, and when was the expected take off and return.

2. The second part of the form is just as important.

a. Ensure that the flight information is correct on the form and included on the CAP Form 107. This is necessary to facilitate the reimbursement process.

b. Ensure that the exact area covered during the sortie is annotated on the Form 104. This information may be used later to determine the areas that were missed or effectiveness of search operations.

c. Ensure that the probability of detection calculations is done correctly. This will be needed to determine what areas need to be searched additional times.

Additional Information

More detailed information on this topic is available in the Mission Aircrew Reference Text.

Evaluation Preparation

Setup: This evaluation is best accomplished during an actual or training mission. However, it can be accomplished by obtaining CAPF 104s from old missions that have omissions that the trainee can point out and suggest corrections.

Brief Student: Direct student to present the CAPF 104 with appropriate information to you as the briefer for review.

Evaluation

<u>Performance measures</u>	<u>Results</u>
1. Can the trainee find errors in the POD calculations?	P F
2. Can the trainee find and recommend corrections for errors on the form?	P F

Student must receive a pass on all performance measures to qualify in this task. If the individual fails any measure, show what was done wrong and how to do it correctly.